

Pine Rivers
Neighbourhood Centre

Annual Report
2012-2013



Enabling and encouraging individuals and families to take informed control of their own lives and together enrich our community



ANNUAL REPORT 2012-2013

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PRNA Inc. holds Public Liability Insurance with QBE Insurance (Australia) Limited \$30,000,000
Donations of over \$2 are tax deductible

Association Details

Mailing Address: Pine Rivers Neighbourhood Association Inc
PO Box 489, Lawnton Qld 4501
Email: prnc@prnc.org.au

Phone: (07) 3889 0063
Fax: (07) 3285 1531
Website: www.prnc.org.au

Management Committee

President: William Schardt
Vice President: Richard Haddon
Treasurer: Quentin Nosovich
Secretary: Michelle Richardson
Member: Andrew Quain
Member: Joan Mathews
Member: Patrick Bulman
Member: Laurelle Muir
Member: Michelle James
Member: Ken Hunt

Life Members

Betty Blake
Diane Lack
Arthur McCutchan
Shauna Niland
Richard Haddon
June Ditchburn

Joan Matthews
Ursula Lypko
Julie Brooks
Melinda Fleming
Dr. Patricia Rose
Adrienne Margerison

Sandy Dore
Brian Dyer
Philip Chappel
Judy Thomas
Joyce Duncan

Organisational Structure



- **Organisational aspirations – at the heart of PRNC**
- **Focus areas – 6 teams provide a range of integrated services, supports and activities.**
 - Community Development: Volunteer recruitment, community facilities, No Interest loans Scheme, Community Support, Community Development projects
 - Family and Individual Support: Counselling and Family Therapy, Family Support, Kid's Friends Mentoring
 - Legal Service: Advice, education, casework and law reform activities
 - Homestay: Homeless early intervention and prevention
 - Community Learning: Group supports, education courses and workshops, adult Literacy
 - Redcliffe Community Support: Community Support, Domestic Violence Counselling, Family Support, Family Therapy and Counselling, Humpybong Place, Older Persons Action Program
- **Operating principles**
A strengths approach to working alongside people is embodied in this set of principles, supporting the achievement of the organisation's mission.
- **Governance and Leadership**
 - Management Committee – Association strategic direction and accountability
 - Director – Organisational leadership, development and sustainability
 - Policy Sub Committee – best practice, upholding standards, risk and quality management
 - Steering groups – guiding and supporting the development of each focus area
- **Stakeholders – individuals and families within our community, association members, the many business, government and community partners who work in collaboration to support responses to community need.**



2013 Annual General Meeting

Agenda ~ 16 October 2013

6.30pm refreshments 7pm start

Welcome by President - William Schardt

Presentation "Changing Landscape in Community Services: Implications for the future."
by Dr. Patricia Rose, Wildwood Consultants and Mel Fleming, Director PRNC

AGM Proceedings

- Apologies
- New members
- Proxy confirmations
- AGM Minutes 17th October 2012
- Annual Reports – President, Treasurer, Director
- Changes to Management Committee during 2012/2013
- Vote of thanks to current Management Committee
- Election of Management Committee for 2013/2014
- President welcomes the new committee
- General Business
- Appointment of Auditor for 14/15

Close of formal meeting

Supper



PINE RIVERS NEIGHBOURHOOD ASSOCIATION INC.

Minutes of Annual General Meeting, Held on Wednesday 17 October 2012

The evening began with finger food and drinks.

OPENING AND WELCOME

The President, William Schardt, opened the meeting at 7.07pm and welcomed all present.

GUEST SPEAKER

Melinda Fleming introduced Dr Phil Crane, Senior Lecturer, QUT Faculty of Health, who gave a presentation on creating a friendly, inclusive and welcoming community space.

Dr Crane described an example from Sydney, in the setting up of an early intervention service for youth, and in Brisbane, setting up public space for young people. He described the processes followed in the creation of inclusive and welcoming spaces in each example and the positive outcomes in each case.

Melinda Fleming thanked Dr Crane for his informative presentation and acknowledged the key points he made which will guide PRNC as it transitions into the new purpose built facility in 2013.

Dr Crane was formally invited to be a member of the PRNC Community Café steering group, and he accepted the invitation.

APOLOGIES

Jo McKelvey - Department of Communities, Rosemarie Coxon - Qld Legal Aid, Pauline Elliot, Diane Northey - Deception Bay Neighbourhood Centre, Roger Gray - FaHCSIA, Peter Dutton - Member for Dickson, Mike Charlton - Moreton Bay Regional Council, Elizabeth Hoffman, Senator Mark Furner, Diane Lack, Cecelia?, Mick Gillam - Moreton Bay Regional Council, Joyce Duncan

The motion is; That apologies be accepted. Moved: Q. Nosovich, Seconded: J Brooks - The motion is carried unanimously.

PRESENT

Sandy Dore, Julie Brooks, Melinda Fleming, Dion Prowse, Elissa Nelson, Lynn Bosel, Amanda Thomson, Ella Thomson, Gary Yule, Anita Perigo, Bronwyn Attwood, Richard Haddon, Lloyd Blair, Kevin Van Katwijk, Philip Chappel, William Schardt, Trevor Ruthenberg, Brian Dyer, Louise Skidmore, Kym Dwyer, Kirstyn Perry, Miranda Lipke, Joan Matthews, Len Matthews, Patrick Bulman, Tonde Bulman, Jason Croston, Coral Hughes, Ken Hughes, Laurelle Muir, Seath Holswich, Quentin Nosovich, Paul Willett, Michelle James, Michelle Richardson, Ina Perkins, Michael Gilliver, Adrienne Margerison, Judy Thomas, Estrella Herzog

NEW MEMBERS

Jean Hughes, Adrienne Margerison, Andrew Quain, James Gustafson, Paichit Playnet, Deborah Greig, Michelle James, Kym Dwyer, Miranda Lipke, Bronwyn Attwood, Ellen Joseph, Anthony Joseph, Carol Hughes, Judy Thomas, Michael Gilliver.

The motion is; that new members be accepted. Moved: Q.Nosovich, Seconded: J.Brooks, - The motion is carried unanimously.



PROXY CONFIRMATIONS

There was one proxy vote from Elizabeth Hoffman, who appointed Richard Haddon as her proxy. The proxy was accepted by Richard Haddon and was tabled.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

The minutes of the previous Annual General Meeting held on 19 October 2011 were taken as read, having been circulated and confirmed a true and correct record of the meeting.

The President (W. Schardt) called for questions on the minutes of the previous Annual General Meeting from the floor. No questions were asked.

The motion is; that the minutes of the previous Annual General Meeting be accepted. Moved: Q.Nosovich
Seconded: P.Bulman, The motion is carried unanimously.

PRESIDENT'S REPORT

W. Schardt tabled and spoke on his report, and thanked all staff and volunteers for their efforts in challenging times. The report was tabled and is available bound in the PRNC 2011-2012 Annual Report for all present to read.

TREASURER'S REPORT

P. Chappel spoke on his report, and noted that this was his final report as Treasurer after 6 years in the role. The report was tabled and is available bound in the PRNC 2011-2012 Annual Report for all present to read.

DIRECTOR'S REPORT

M. Fleming delivered her report and spoke on her report using a visual presentation. The report was tabled and is available bound in 2012 Annual Report for all present to read.

VOTE ON REPORTS

All reports were tabled and are available bound in the PRNC 2011-2012 Annual Report for all present to read. The President, W. Schardt, called for questions on the Reports from the floor. No questions were asked.

The motion is; That the reports be accepted. Moved: Q.Nosovich, Seconded: J Brooks. The motion is carried unanimously.

VOTE OF THANKS TO THE CURRENT MANAGEMENT COMMITTEE

Melinda Fleming thanked all the Management Committee members for their commitment and dedication over the past year and presented each member with a token of appreciation. Melinda also especially thanked Brian Dyer, Philip Chappel, Julie Brooks, the committee members who are stepping down from the management committee.

ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS

All positions on the Management Committee were declared vacant and Seath Holswich, Member for Pine Rivers was appointed to chair for the election of the new Committee.

Seath Holswich thanked the outgoing committee. William Schardt also thanked the outgoing management committee. William also advised that as nominations for 3 of the roles were not received within the nominated timeframe, that nominations for those positions (President and two committee members) would also be called from the floor, in accordance with the Constitution. The Management Committee comprises of ten members these are: President, Vice-President, Treasurer, Secretary, and six committee members. One nomination (duly seconded and accepted) for each position had been received by the closing date, with the exception of late nominations for the role of President and for two committee members. Accordingly, for these 3 roles, additional nominations were invited from the floor, but none were received, so William Schardt (President), Patrick Bulman (committee member) and Andrew Quain (committee member) were duly appointed.

Seath Holswich declared that those nominated are as follows:

President William Schardt

– Nominator, M Fleming, Seconder, J Brooks

Vice President Richard Haddon

– Nominator, M Fleming, Seconder, J Matthews

Secretary Michelle Richardson

– Nominator, M Fleming, Seconder, R Haddon

Treasurer Quentin Nosovich

– Nominator, B Dyer, Seconder, J Matthews

Committee Members

Michelle James

– Nominator, M Richardson, Seconder, M Fleming

Laurelle Muir

– Nominator, J Brooks, Seconder, B Dyer

Kenneth Hunt

– Nominator, M Fleming, Seconder, R. Haddon

Patrick Bulman

– Nominator, A Thomson, Seconder, M Fleming

Joan Matthews

– Nominator, Q Nosovich, Seconder, B Dyer

Andrew Quain

– Nominator, M Fleming, Seconder, A Thomson

PRESIDENT WELCOMES THE NEW COMMITTEE

W. Schardt thanked those on the new committee for volunteering their time to be part of the organisation and thanked Seath Holswich for chairing the election process. William then welcomed the incoming Committee for 2012/2013.

GENERAL BUSINESS

There was no General Business, but from the floor Estrella Herzog from the Caboolture Domestic Violence Service asked to record her thanks to the PRNC and the management committee for its help and support as a partner in projects.

AUDITORS REPORT FOR THE YEAR ENDED 30TH JUNE 2012

The Audit Report was presented by P. Chappel. The report was tabled and is available bound in PRNC 2011-2012 Annual Report for all present to read. P. Chappel called for questions on the Auditor's report from the floor. No questions were asked.

W. Schardt thanked Phil for presenting the report. Jason Croston spoke briefly on the Audit Report and thanked the management committee for their support during the year.

APPOINTMENT OF AUDITOR

The motion is; That the Auditor's Report for the year ended 30 June 2012 be accepted, and that 'Skaines, Reeves and Jones', be appointed auditor for 2012 – 2013 financial year.

Moved: P Chappel and Seconded: J Brooks The motion is carried unanimously.

LIFE MEMBERSHIP PRESENTATION

Melinda Fleming presented life membership awards to Brian Dyer, Phil Chappel, Sandy Dore, Judy Thomas, Joyce Duncan and Adrienne Margerison for their valuable work for the Pine Rivers Neighbourhood Centre over several years.

CLOSE OF MEETING

William Schardt thanked all for coming and welcomed them to stay for nibbles and refreshments.

There being no further business to discuss, the Annual General Meeting for 2012 was closed at 8.28pm.

Signed as a true and accurate record
of the minutes of the
24th Annual General Meeting
Held on Wednesday 17th October 2012

President / Chairperson

Date

Who's Who in the Zoo

MANAGEMENT COMMITTEE



DIRECTOR



LEGAL

Team at 3/481 Gympie Road, Strathpine



COMMUNITY LEARNING

Sonja and Anita at Undurba



FAMILY and INDIVIDUAL SUPPORT



COMMUNITY DEVELOPMENT



HOMESTAY



REDCLIFFE



Staff 2012–2013

Director

Melinda Fleming
Amanda Thomson
Elissa Nelson
Tracey Jeans
Ruth Wilkie
Maxine Mayhew

Director
Coordinator, Human Resources and Policy
Finance/ICT Officer
Admin Relief
Cleaner
Cleaner

Community Development

Letitia Bouloukos
Opal Halliday
Chris Mundy
Bronwyn Attwood
Ina Perkins

Focus Area Manager
Community Centres Coordinator
Community Development Worker
Intake and Response Worker
Support Worker

Community Learning

Jan Payne
Anita Perigo

Focus Area Manager
Adult Literacy Support Worker
Support Worker

Legal Service

Lynn Bosel
Glenda Vuillermin
Louise Skidmore
Rebekah Bradshaw

Principal Solicitor
Solicitor
Solicitor
Legal Support Worker

Family and Individual Support

Kym Dwyer
Jessica Willis
Simon Hinch
Neville Starick
Cathy McCabe
Kristen Perry

Focus Area Manager
Family Support Worker
Family Therapist
Counsellor
Kids Friends Program Worker
Family Support Relief

Homestay

Miranda Lipke
Rose Butler
Daniel Wallace
Kelly McGrath
Trish Johnstone
Geneive Hoppner

Homestay Coordinator
Homestay Case Worker
Homestay Case Worker
Homestay Case Worker
Homestay Case Worker
Admin Support Worker

Redcliffe

Ally Kelly
Dee Dornan
Sheree Jackson
Alesha Shanahan
Malcolm Cassidy
Gina Robinson
Sandy Moore

Services Manager/Family Therapist
Domestic Violence Counsellor
OPAP/Flexi-Ride
Family Support Worker
Family Therapist Counsellor
Community & Volunteer Development Worker
Humpybong Children Contact Centre

Contractors

Patricia Rose
Ross Adams

Former Staff Members

Sandy Doré

President's Report



Through the whole process of design, construction and moving into our new building, the thing that I am most proud of, is that our staff and volunteer team never once lost sight of the reason we are here; to respond to the needs of our community. Through delays due to cyclones and floods, the moving day planned, cancelled and planned again, the whole team remained focused on our clients and our community needs.

So we are now operating from our wonderful new building and our future looks brighter than ever. Most important of all, the new building provides us the ability to grow and increase our support to our community. I would like to acknowledge everything we have achieved in the past and look forward to everything we will be able to achieve here in our new building. I would like to thank the QLD Government for funding this new building and for everyone involved in making our new facility a reality.

This year we finally moved into our fabulous new building and we have celebrated that achievement in a number of ways over the past few months, not least of all was the collective sigh of relief from everyone when the last box was finally unpacked.

As part of moving into our new building, I also want to take a moment to acknowledge our journey and growth over the past 26 years to get us here. From our humble beginnings in the house at 730 Gympie Rd Lawnton, where our foundation members established our organisation in the community, to the additions of demountable buildings, the renting of the house next door, the expansion of the legal service into their own space in Strathpine, our Community Learning Programs at Undurba State School and the recent additions of the Redcliffe programs. We have gone from working across multiple buildings at 730 Gympie Rd to now arrive at our wonderful purpose built facility for which we are forever grateful.

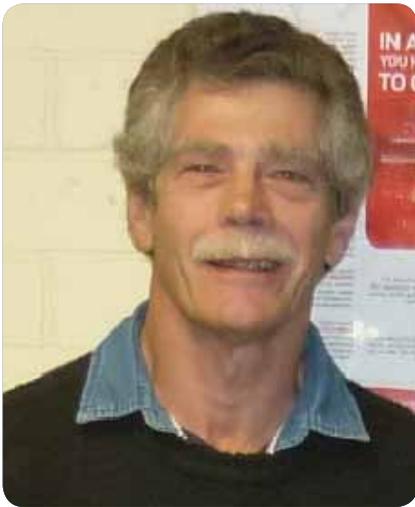
One of the best things I have noticed at our new building is the activity and buzz around the place. Not only does the place look fantastic and welcoming, but there are volunteers everywhere making a huge difference. I absolutely love our soft entry and volunteer greeters, it's like you are arriving at a friend's house for a visit. Then there was the team from Genesis Christian College who came with some 60+ students to establish our community gardens out the back and numerous other volunteers who are turning up every day to do a variety of different activities.

I look forward to the year ahead and can't wait to see what changes lay ahead for us and how we can find new and exciting ways to assist our community through our new facility.

William Schardt



Treasurer's Report



The Situation as at 30 June 2013

The audited Financial Statements which form part of this Annual Report contain detailed information on the Accounts, detailing the sound financial position of Pine Rivers Neighbourhood Association Inc.

The financial sustainability of the Association provides a buffer when unexpected "bumps in the road" occur from time to time, and helps ensure our ongoing viability. This has been valuable during the last 2 years and has enabled the funding of wage increases and staff back-pay entitlements in accordance with Pay Equity Regulation 316. Additional relocation expenses have been incurred in moving to the new Pine Rivers Neighbourhood Centre.

That the Association has met these costs and has maintained a high level of financial sustainability is a tribute to the responsible financial management of the Association by the Management Committee and the operational staff over a long period. To maintain our sound financial position we are committed to operating in an open and accountable manner in our dealings with our community and with our funding bodies.

Our Challenges During 2012-2013

The Pine Rivers Neighbourhood Centre (PRNC) has faced some challenging situations during the reporting period which have impacted on PRNC finances. The most significant of these include:

- Back pay owing to present and past staff as a result of the Pay Equity Regulation 316

The second back pay instalments totalling \$66597 were made to staff in December 2012 and the third and final instalment of \$54921 was paid in July 2013. Careful management has enabled the Centre budget to absorb the unfunded portion of the liability. Subsequent supplemental funding by the Australian Government has reduced the amount required to be funded by PRNC.

- The Move to the New Neighbourhood Centre Building in May 2013

The move to the New Centre Building was exciting and it is a wonderful facility for our community. However, there were costs to the PRNC finances associated with the move. These costs include removalist costs, additional furniture and other associated expenses. These costs were met without significant impact on the PRNC overall financial position, and at no cost to services to our community.

- The re-establishment of community services in Redcliffe following the collapse of the Regional Community Association Moreton Bay (RCAMB).

Following a request from the Department of Communities, PRNC submitted a proposal for the re-establishment of some community services in the Redcliffe area which was accepted by the Department. PRNC commenced working in February 2013 with remaining RCAMB staff to recommence service provision to the Redcliffe community and progress continues in this important task.

As result of its financial viability, PRNC was able to absorb some initial setup and wages costs pending reimbursement via program funding. This ability aided the speedy resumption of many services in Redcliffe.

Boosts to Funding Highlights

- Additional Funding for the PRNC Legal Service from the Commonwealth Attorney General's Department
- Metro North Brisbane Medicare Local Funding Grant.
- Queensland Community Foundation - \$16,000
- Brendale Community Bank - \$7,500
- Brisbricks - \$13,000 donation

The Coming Year

- PRNC Community Café - "River Stop" Café

PRNC has now established the "River Stop Café" which will serve not only the staff and volunteers of the Centre, but will also be open to the public. Hopefully this venture will generate revenue which will be used to supplement funding of community programs.

This has been my first year as Treasurer and it has brought significant challenges. I am grateful for the support and guidance of the management committee, staff, and volunteers of the Centre, and in particularly the Director, Melinda Fleming, and Finance Officer Elissa Nelson.

I would also thank Skaines, Reeves and Jones, our auditors, for their ongoing advice and support on financial management and practice issues.

Quentin Nosovich

Director's Report



This year we eagerly watched the activity at 865 Gympie Rd as each stage of construction unfolded. How exciting it has been to see those drawn plans come to life. Much of our attention across the year was taken in logistical planning and preparation to ensure readiness for the move. This was amongst the usual busy pace of program activity and responding to the emerging needs of our community.

Phil Crane from QUT was our AGM guest speaker last year, whetting our appetite and inspiring us with stories of success in building inclusive community spaces. As a result, the 'soft entry' concept would become central to our new space. Much conversation across the year informed our welcome approach, which has evolved since settling in and will continue to do so, alongside the development of our 'business with heart' - The Riverstop Cafe.

The year saw an adjustment to a changing state political landscape, including the withdrawal of Skilling Queenslanders for Work funding, and efficiency dividend reductions across our core funded programs. Sustaining unfunded or casually supported programs to continue such as Adult Literacy and Multicultural support, as well as Kids Friends has remained a priority.

Early in 2013, PRNC was asked by the state government to support our neighbouring community of Redcliffe, as a locally based organisation there announced its insolvency. A range of funded programs, plus one unfunded saw 8 staff and a gradually building team of volunteers join PRNC under the banner of Redcliffe Community Support. Initial temporary accommodation was arranged with some generous support pending a return to the Lamington Drive site. Special thanks to a resilient Redcliffe team who have at all times maintained a focus on ensuring services and support is available to those who need it in their community. Despite some challenges, the Lamington Drive community space has been reinvigorated with renewed enthusiasm, resulting in new/enhanced partnerships for the future. This additional

site means PRNC operates over 4 locations - at Strathpine, Lawnton, Murrumba Downs and at Redcliffe. Congratulations to our vibrant, diverse and talented volunteer and staff teams for their work over the past year. Their alignment to our philosophy and values keeps our culture positive and creates spaces and opportunities that welcome, connect, engage and inspire others.

After almost 14 years at PRNC, it remains a pleasure to lead the organisation, particularly to have been a part of the 10 year journey towards our new facility. So many supporters have come along for the ride, investing valuable time and energy to enhance their community. As a result we have been gifted with a new space designed to support our community and its needs in the years ahead. Naming everyone is impossible, but celebrating them all as we sit in this fabulous new space is a daily blessing!

Looking forward, the next phase for PRNC is preparation and positioning for a changing funding environment. A renewed focus by state government on early intervention and outcomes funding is pleasing and will undoubtedly bring some new opportunities our way. This coincides with our strategic planning cycle, which will begin early in 2014.

"The essence of community, its heart and soul, is the non-monetary exchange of value; things we do and share because we care for others, and for the good of the place."
- Dee Hock

Melinda Fleming



Statistics

Number of contacts coming into the centre

Total number of visitors to the centre	5532
Total number of phone calls to the centre	14512

Family and Individual Support

Counselling participants	127
Counselling appointments	900
Family Support participants	110
Number of hours spent supporting families by the family support team	423
Number of hours spent supporting families by Volunteer Family Support Visitors	1013
Kids Friends Agency enquires/referrals	20
Kids Friends enquires/engaged	40

Homestay

Homestay cases	329
Number of referrals	489
Volunteer hours	285

Legal Service

Legal information and referral activities	1318
Legal advice activities	2272
Legal advice given at FRC's	344
Casework	128
Volunteer hours contributed	3250
Volunteer hours by solicitors	580

Community Learning

Community education activity groups	191
Number of participants	630
Adult Literacy sessions	1432
Volunteer hours	5970

Community Development

No Interest Loans	60
Total number of volunteers	247
Number of occasions Community Centres were used by regular hirers	4767
Number of occasions Community Centres were used by casual hirers	266
Intake and Response contacts	856
Intake and Response participants	3629



Community Learning

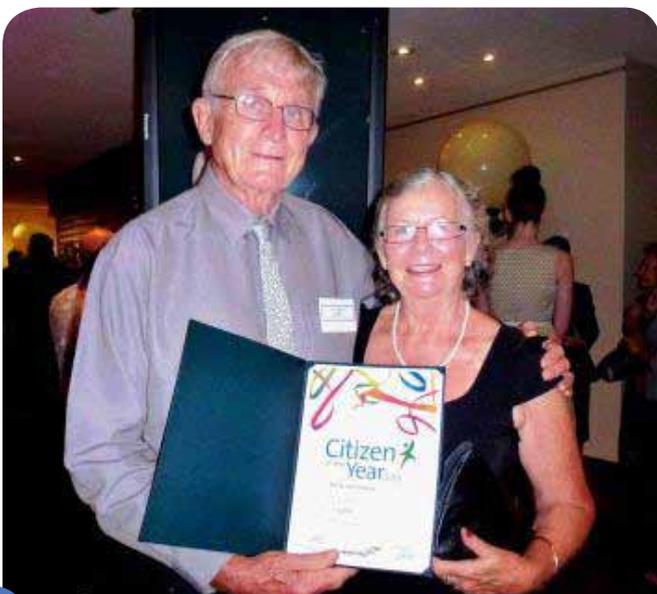


Another busy and fruitful year has passed in Community Learning. It began with Sonja competently guiding the focus area through the year, and ended with Anita stepping into the manager's role and Christine into the Support Worker role; and together continuing to work on exciting plans.

This year our core programs forged ahead with numerous families benefitting from the Families in

Transition, Kids Self Esteem, Women's Self Esteem, Positive Parenting and InSync. These programs have continued to run out of the Undurba Community Hall, with a large number of skilled and committed volunteers supporting the programs to run. A number of new opportunities have also developed this year – Dr Bob Jacobs from The Parenting Centre has collaborated with the Pine Rivers Neighbourhood Centre to run popular monthly parenting workshops; Sally from LaDiDa Music has enabled parents with children under 5 to spend a relaxing time bonding with their children by music and song. School holiday activities continued throughout the year – Some very creative volunteers got in with the kids and created some great little craft projects, and this year saw our long term cooking volunteers Pat and John take their last school holiday cooking group. This wonderful couple received a nomination for the Moreton Bay Citizen of the Year Award, 2013, for the many hours of work they have put in as volunteers in both the Adult Literacy program and the Cooking classes. The skill and care that they showed in teaching the children hygiene, nutrition and cooking skills will really be missed and they will be difficult to replace!

Jan has continued to enable the Adult Literacy and Multicultural programs to grow substantially in response to the community over the past year. Patricia Rose



completed an evaluation of the adult literacy program and offered informative and positive feedback to improve the program going forward. The Multicultural Women's Morning Tea has begun meeting fortnightly with extra craft meetings being added and many exciting outings being attended. The women who attend have backgrounds from all over the world: Madagascar, Hungary, France, Italy, Japan, China, Chile, Pakistan, El Salvador, Mexico, Indonesia, Korea, Iran, Fiji, India, Brazil and Moldova. The Conversational English group has also continued to have good attendance with a number of volunteers and participants practicing their spoken English.

Volunteer training is an important aspect of Community Learning. Our volunteers donate their time for many different reasons, and many of them are students or learning new skills to engage back in the paid workforce. Some of the roles that volunteers engage in need specialist training - such as tutoring in the Adult Literacy program and facilitation of the Seasons programs. This year Jan has begun personally training the tutors and she has implemented an online program to enhance this process. This has enabled ongoing training in response to community needs, increasing the capacity of the Adult Literacy program. This year has also seen two successful Seasons Companion trainings run by Sonja – with a number of PRNC volunteers trained, and also a large group of people from other agencies who have accessed this training, in order to go out into the community and run their own Seasons programs. Community Learning has run quarterly volunteer meetings throughout the year to allow the volunteers to keep up to speed with their skills and to build social connections.



We would like to thank everyone who has contributed to Community Learning this year – especially our volunteers and those that have contributed funds to enable our programs to continue. I look forward to working with you over the next successful year.

Anita Perigo
Community Learning Manager (Acting)



Family and Individual Support

Family Support continues to grow and develop with the on-going support of the community. We have well-developed and collaborative working relationships with several key stakeholders, as well as good connections with other non-government and community agencies. Our relationship with Woodford Correctional Centre remains strong as Family Support continues to deliver the Parenting module of their Transitions Program.

Families access the Family Support program due to experiencing a range of issues. The available support options aim to assist the development of safe and nurturing environments, thus reducing the risk of harm to children and young people, thereby preventing entry and/or re-entry into statutory systems. There has been a notable increase over the last year in the number of families living with more long-term, complex needs. Presenting themes have included the impact of family and relationship breakdown, domestic violence, school disengagement, family conflict, drug and alcohol use, long term mental health issues, incarceration and financial and legal support.

We have a well developed and skilled volunteer team who support our families. The volunteer team are committed to accessing on-going professional development opportunities both internally, via Family Support Skills Development Workshops and externally through other training events. The volunteer team identified that providing opportunities for up-skilling, not only keeps them enthusiastic and motivated, but ensures that families receive holistic support appropriate in responding to a variety of needs.

Families can also access a variety of other educational and developmental opportunities through programs at PRNC; such as special parenting groups and other activities and events. Such events include Child Protection Week activities like the 'Separation Through Children's Eyes' workshop, delivered in collaboration with Moreton Family Support Network, along with the much anticipated annual Family Christmas Celebration, which encourages families to connect with one another over a meal, music and engaging activities.



At this point, a huge thank you must go to our dedicated volunteer team, without whom we would be unable to support so many of our local families to make changes to their lives.

Kids Friends

Kids Friends has been busy this year with 30 children currently waiting to be matched! To meet this need some of our mentors have been supporting two children each. We have also introduced quarterly group workshops that create opportunities for the mentors, young people and children to get together and share fun activities! These workshops offer peer support, help to build healthy relationships and friendships and increase connections



for children who may be socially isolated, experiencing bullying or have minimal supports.

This year we have experienced the largest number of mentors, young people and children engaged in the program since Kids Friends began over 10 years ago! One of our challenges continues to be that of sustaining the program with no on-going funding. However, the Defence Force funding has been helpful in maintaining the program this year.

Thank you to all our mentors for supporting our young community members and engaging in our events! Your help has been invaluable to the program and the families who access our service!

Family Therapy/Counselling

Generalist Counselling has been busy, offering service to 104 new individuals, couples and families presenting with a variety of personal and relational issues. Nearly 900 counselling appointments were scheduled across the year!

Due to the securement of funding from the Rotary Club for the 2012-2013 financial year, along with the generous donation of time by several professionals, the Counselling Team expanded to include four Generalist Counsellors as well as the Family Therapist. The availability of additional counsellors allowed counselling to be offered Monday- through- Friday for the majority of the year and contributed to a reduction in the number of periods during the year where the counselling books needed to be closed.

From October 2012 additional after hour appointments were offered on a Wednesday evening in response to an increase in enquiries for service delivery outside of business hours. This provided greater opportunity for working individuals, couples and families to access counselling support.



The team expansion meant some adjustment in practices to facilitate team communication internally and externally, as well as to ensure consistency in procedures. This process was assisted by a Counselling Team Shut-Down Day in January 2013. There have been subsequent Counselling Team meetings to review and further refine processes and practices.

The move to the new premises at the end of May 2013 presented some interesting challenges with regard to preparing clients for change and transitioning into different working spaces. The transition was well supported and well received by- and- large, with minimal interruption to service delivery.

Well done everyone and thank you!

Kym Dwyer
Family and Individual Support Manager



Homestay

The Homestay Program has had another busy year. In the last twelve months we received 489 referrals to our program and we were able to provide 299 support periods of case management during that time. Those that were not formally supported were provided with referrals to other appropriate services and given information to assist with their circumstances. Once armed with the knowledge and understanding of their rights and how different systems work, many people are able to find their own solutions to accessing and maintaining housing. Homestay case workers provide collaborative support, walking alongside clients to address the diverse range of personal issues that may put their housing at risk.

These include loss of income, financial hardship, low literacy and numeracy, physical and mental health concerns, drug and alcohol use, family and domestic violence, parenting and relationship issues and social isolation. Workers support clients in the interface between the personal and structural issues that also impact on people's capacity to live their lives in their preferred ways. While case workers provide advocacy and liaison when required, they also support clients with information and model skills to enable clients to address these issues themselves.

Homestay have continued to work closely with social and community housing providers, Centrelink and many other service providers in our community. We would like

to acknowledge the strong collaborative relationships and support provided to our clients from all the internal programs here at the Centre. Our clients are frequently supported by Intake and Response, and referrals to the Care Network, Legal Service, Family Support, Counselling, Community Learning Programs and NILS.

Homestay have had 3 student placements in the last year. Two of these students have continued on as volunteers in our program, we've also had two other volunteers. Their energy, enthusiasm and commitment to the program and our clients is very much appreciated.

Participation in the Moreton Bay Housing and Homelessness Network has continued, as has our involvement with Q Shelter., Rose and I have stayed on as the delegates for the Moreton Bay Region. In August 2012 the network, ran an event for Homelessness Week called Reconnect. The event consisted of a sleep out, and a dinner and breakfast for the participants alongside homeless members of the community. The following day there was an expo attended by many service providers and charities.

The expo was a great networking opportunity for participants and the event was also well attended by the public. There was a free lunch and morning tea, and donations of food, toiletries, clothes, shoes and blankets. Other free services on the day included health checks, immunizations and Justice of the Peace Services. This



event was sponsored by Q Shelter and will be held annually in different areas of the Moreton Bay region. This year it was in Petrie, next year it is planned to be held in Redcliffe. The Pine Rivers Neighbourhood Centre took the lead in the event co-ordination this year, with Rose Butler overseeing the project. It was great to see the collaborative work across PRNC and with so many other organisations, it was a true community effort.

Homestay would also like to acknowledge the very generous support that our clients have received from Life Church. The members of this church regularly meet and put together Life Baskets; these have consisted of staples of food, cleaning products and a few extra treats. The baskets are donated a few times a year with the Church “going all out” at Christmas time. This year we received 27 beautifully wrapped, overflowing Christmas

baskets. These baskets did so much more than just provide for the material needs of our clients. With many people who experiencing poverty and hardship often feeling excluded and marginalised in society, especially at Christmas, these baskets provided great comfort to many of our clients. They were very grateful for the care and consideration that went into them.

Lastly, I'd also like to acknowledge the hard work of our Homestay team. To the workers and our volunteers; your dedication and passion for this work continues to inspire. It has been a great privilege to work alongside you and to see the difference you have made in the lives of so many in our community.

Miranda Lipke
Homestay Manager



Legal Services

This last year has been an exciting time for our Pine Rivers Community Legal service (PRCLS) situated at 3/481 Gympie Road Strathpine. Our Service was accredited by the National Association of Community Legal Centres (NACLC) in January, being one of the first three community legal services in Queensland to be accredited. The past year has seen a continual increase in demand for legal advice.

In April we received a one off funding boost of \$60,000 from the Federal Government being only one of three Queensland Centres to receive this additional funding. The Attorney General at the time Mark Dreyfus, announced the funding in person at our offices in May.

During the last year we had two work placement students, Mark from Griffith University and Lee from the College of Law. We supported Tony with his application for admission as a Solicitor and our Principal Solicitor, Lynn, attended court on the day to move his application. Congratulations Tony! We thank Kathryn, Dan, Ralph, Tony and Richard for volunteering as Solicitors, who gave advices during the day and in the evening. We also thank our wonderful law students and administrative volunteers Gary, Emiko, Sarah, Ann, Gay, Bianca, Tara, Matthew, Cody, Rebecca, Monique and Gillian. A special mention thanks to Ann who has been volunteering for many years with the Neighbourhood Centre and who came across to help us at the legal team when we moved offices and stayed supporting us at reception.

The demand for the Thursday night walk-in service continues to grow. We thank our Thursday night volunteers, both solicitors and law students, who give up their valuable time to assist our community, and in particular note the many years of service provided by Neil, Michael, Paul and Gordon who have given up their time to help our community since the inception of the service.

Currently each week we have between 4 and 6 volunteer solicitors, out of a pool of approximately 35 solicitors, who provide legal advice and assistance for up to 32 clients during the Thursday night walk in service. Special thanks to Tony and Miles whose administrative support and friendly and helpful attitude contribute to making the Thursday night walk-in service run smoothly.

The community and professional culture of our service is very strong as shown by the ongoing commitment of our team. We continue to remain connected and an important arm of the Pine Rivers Neighbourhood Centre,

although our offices are now separate from the Centre and we have our own dedicated telephone number. Sadly Rebecca, our Legal Support worker left in June. Thanks to Rebecca for her contribution to our team and centre. Lynn, Louise and Glenda continue to provide legal advice appointments each week at the Family Relationship Centres and at the successful outreach at Bribie Island Neighbourhood Centre, every second month.



We continue our highly successful partnership with both the Family Relationship Centres at Strathpine and Chermside, where we provide legal advice for families during the mediation process. The positive relationships and the commitment of all staff at both Centres, means that we continue to provide assistance for our mutual clients.

During this financial year we have provided advice on 61% family law matters,

10% wills, 5.2% credit and debt, 4% criminal, 6% civil, 3% consumer complaints, 2.6% neighbourhood disputes, 2.5% motor accidents and damage, 3% employment, 0.6% injuries, 0.1% government pensions and 2% tenancy matters.

Professional development remains a priority for our solicitors so that they keep abreast of legislative changes. Lynn, Louise and Glenda attended the Queensland Law Society Family Law Residential which was very relevant and up to date with all the changes in Family Law.

We were involved in an exciting "Street Law" project with Griffith University law faculty and thank them for including and involving us. The outcome of the project was that two Griffith University students presented two



“Street Law” community legal education sessions in collaboration with the Community Legal Centre. The topics covered were “Access to Legal Advice”- provided to the PRNC’s Adult Literacy tutors and on, “Minimum and Maximum sentencing for Juveniles” – presented to the Year 11 Legal Studies students at Morayfield High.

Networking has continued, with our profile in the community growing strongly. The Moreton Bay District Law Association has been revived and we are an active part of the association - our support included having two tables at the Trivia Night. Our Legal Service also actively participates in:

- Community Reference Group for the Family Relationship Centres
- Caboolture Regional Legal Assistance Forum (CRLAF), responding to regional service needs
- Family Law Pathways Network

Our interaction with other programs at PRNC continues, with internal referrals between the legal service and other focus areas, a vital part of our holistic service to the community. We have received volumes of feedback this year, particularly in relation to the way we have supported clients throughout their legal processes.

Whilst PRCLS is an advice service, our commitment to ‘walking with’ people through their legal matters is an empowering approach and has seen many tell us that they have been able to confidently and successfully self-represent in court proceedings – evidence that our mission statement is alive and well in the legal service.

Lynn Bosel
Principal Solicitor



Community Development

It has been a busy year in Community Development with a few changes and a fond farewell. Intake and Response moved over to the CD team and Sandy Dore who had been manager of this team for longer than anyone can remember, moved on at the start of the year. Letitia Bouloukos has taken on this role with tons of enthusiasm and ideas. Letitia is currently on maternity leave and returns in late November.

There has been a focus on developing a 'soft entry' approach for people accessing PRNC. This has worked well and there is a beautiful flow through from our 'welcome area' in reception into all the programs across PRNC. Ina and her wonderful team are to be congratulated for helping to make this idea a reality.

Chris has been busy doing **Men's Development** work. He conducted the "Engaging Men in Moreton Bay" project to encourage more men into volunteering in community services to support families, men and children. The project received the following outcomes for PRNC:

- An increase in average male volunteer enquires from 21 per month to 48 per month
- An increase in men volunteering at the centre – from 49 to 61.
- An increase in women volunteering at centre – from 141 to 187.
- An increase in male clients contacting the centre – from 1182 per month to 1485 per month (the highest ever recorded)
- Other neighbourhood centre partners saw an increase in male volunteering from 25% to 33%.

Other Men's work involved distributing information across the Moreton Bay Region about where men can find support; conducting a "Engaging Men in Family Based Programs" workshop with Andrew King (Mensline) for community workers; and establishing partnerships with other community organisations around providing support for men.

The **NILS** team have provided 60 loans totalling \$57755 to people in the community on low incomes for essential goods and services. A reduction of staff hours has meant less capacity for development but we still maintain good partnerships with Christians Against Poverty, the Centrelink Outreach Worker and I&R in order to provide an integrated service to people on low incomes. Chris and the volunteers deserve thanks for their hard work and dedication.

Bronwyn and an amazing group of volunteers in **Intake and Response (Community Support)** have worked tirelessly to provide support in assessing needs and referral to access emergency relief options. The Pine Rivers Care Network continues to work together to provide an even spread of resources across the Pine Rivers area and together we have supported people with Christmas Hampers, back to school costs and raised money to build a shed to support the furniture ministry.

This year Chris interviewed 146 potential **volunteers** and we currently have 247 active volunteers! The 2013 National Volunteer Week was the biggest we've ever had at PRNC and included: the re-launch of "Jump In – Volunteer in Moreton Bay" directory at an event with the Mayor and 150 local volunteers; a bloke's breakfast for all of our male volunteers thanks to Masters who donated a new BBQ to us; a Chocolate High Tea with local baristas; a professional masseur offering free hand and relaxation massages; and a gardening workshop.

PRNC continues to offer the community a variety of **community meeting spaces** at seven halls across the region. Opal and her awesome team of volunteers have been working hard to ensure that new spaces at



865 Gympie Road are being well utilised. There is a strong focus on hiring our spaces to external services that compliment our internal programs and services e.g. Centrelink, Department of Housing, The Parenting Centre, Employment Services. There have also been lots of new regular bookings and steady number of casual bookings across all venues.

The **Community Lunch** was held every Thursday and continues to be a wonderful opportunity for staff and volunteers to connect. The beautiful new **Riverstop Café** is operating (nearly) everyday and has lunch, coffee and cakes available for volunteers, staff and visitors. It is also able to provide catering for events and workshops held at the centre. The Café is fully accredited and is nearly

ready for the public. The Riverstop Café and Community Lunch would not operate without the dedication of Sandy and her troop of volunteers.

PRNC is blessed to have the most beautiful view in Lawnton. Out the back our **community garden** overlooks the water where swans, water hens and a variety of birds frolic. Our garden volunteers have worked tirelessly to make this new space beautiful and practical with produce from the garden being used in the café. The new garden wouldn't have been possible without the support of Genesis Christian College who came out and made garden beds and Bunnings who continue to support this space through donations and advice. A special shout-out to Sue and all the volunteers for all their hard work!

Amanda Thomson
Community Development Manager (Acting)



Our Supporters

The Centre would like to sincerely thank our Supporters



Australian Government
Department of Families, Housing,
Community Services and Indigenous Affairs



Auditor's Report

Pine Rivers Neighbourhood Association Inc

Financial Statements

For the Year Ended 30 June 2013

Pine Rivers Neighbourhood Association Inc

Contents

30 June 2013

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Pine Rivers Neighbourhood Association Inc

Statement of Comprehensive Income

For the Year Ended 30 June 2013

		2013	2012
	Note	\$	\$
Revenue	10	2,287,519	2,156,231
Other income	10	158,560	111,915
Employee benefits expense		(1,759,884)	(1,460,386)
Depreciation and amortisation expense		(21,131)	(25,335)
Consortium Disbursement		(278,104)	(259,868)
Consultancy Fees		(38,144)	(79,358)
Other expenses		(452,370)	(363,593)
Profit for the year		(103,554)	79,606
Total comprehensive income for the year		(103,554)	79,606

The accompanying notes form part of these financial statements.

1

Pine Rivers Neighbourhood Association Inc

Statement of Financial Position

As At 30 June 2013

	Note	2013 \$	2012 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	2	949,821	975,977
Trade and other receivables	3	15,517	1,000
Other financial assets	4	47,769	49,551
TOTAL CURRENT ASSETS		1,013,107	1,026,528
NON-CURRENT ASSETS			
Property, plant and equipment	5	85,733	83,407
TOTAL NON-CURRENT ASSETS		85,733	83,407
TOTAL ASSETS		1,098,840	1,109,935
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	6	171,673	108,768
Borrowings	8	47,578	44,854
Employee benefits	9	128,069	117,444
Other liabilities	7	239,490	259,291
TOTAL CURRENT LIABILITIES		586,810	530,357
NON-CURRENT LIABILITIES			
Employee benefits	9	25,389	17,646
TOTAL NON-CURRENT LIABILITIES		25,389	17,646
TOTAL LIABILITIES		612,199	548,003
NET ASSETS		486,641	561,932
EQUITY			
Retained earnings		486,641	561,932
TOTAL EQUITY		486,641	561,932

The accompanying notes form part of these financial statements.

Pine Rivers Neighbourhood Association Inc

Statement of Changes in Equity

For the Year Ended 30 June 2013

2013

	Retained Earnings	Total
Note	\$	\$
Balance at 1 July 2012	590,195	590,195
Loss for the year	(103,554)	(103,554)
Sub-total	(103,554)	(103,554)
Balance at 30 June 2013	<u>486,641</u>	<u>486,641</u>

2012

	Retained Earnings	Total
Note	\$	\$
Balance at 1 July 2011	482,326	482,326
Profit for the year	79,606	79,606
Retrospective adjustment upon change in accounting policy	1(j) 28,263	28,263
Sub-total	<u>107,869</u>	<u>107,869</u>
Balance at 30 June 2012	<u>590,195</u>	<u>590,195</u>

The accompanying notes form part of these financial statements.

Pine Rivers Neighbourhood Association Inc

Statement of Cash Flows
For the Year Ended 30 June 2013

	2013	2012
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	175,875	400,581
Payments to suppliers and employees	(2,413,943)	(2,029,396)
Interest received	35,393	32,099
Interest paid	(2,303)	(3,923)
Receipt from grants	<u>2,202,278</u>	<u>2,075,135</u>
Net cash provided by (used in) operating activities	12 <u>(2,700)</u>	<u>474,496</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property, plant and equipment	<u>(23,456)</u>	-
Net cash used by investing activities	<u>(23,456)</u>	-
Net increase (decrease) in cash and cash equivalents held	(26,156)	474,496
Cash and cash equivalents at beginning of year	<u>975,976</u>	<u>501,480</u>
Cash and cash equivalents at end of financial year	2 <u><u>949,820</u></u>	<u><u>975,976</u></u>

The accompanying notes form part of these financial statements.

Notes to the Financial Statements For the Year Ended 30 June 2013

The financial report covers Pine Rivers Neighbourhood Association Inc as an individual entity. Pine Rivers Neighbourhood Association Inc is a not-for-profit Company incorporated in Queensland under the Associations Incorporation Act 1981.

1 Summary of Significant Accounting Policies

(a) Basis of preparation

The financial statements are a general purpose financial statements that has been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the Associations Incorporation Act 1981.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

(b) Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

When the Company applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements, a statement of financial position as at the beginning of the earliest comparative period will be presented.

(c) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation.

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a diminishing value basis over the asset's useful life to the Company commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.5%
Plant and Equipment	20% - 50%
Furniture, Fixtures and Fittings	2.5%
Motor Vehicles	22.5%

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income.

Notes to the Financial Statements

For the Year Ended 30 June 2013

1 Summary of Significant Accounting Policies continued

(d) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less which are convertible to a known amount of cash and subject to an insignificant risk of change in value, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(e) Employee benefits

Provision is made for the Company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

(f) Trade and other payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(g) Income tax

No provision for income tax has been raised as the association is exempt from income tax under Div 50 of the Income Tax Assessment Act 1997.

(h) Revenue and other income

The Company recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the entity and specific criteria have been met for each of Pine Rivers Neighbourhood Association Inc's activities as discussed below.

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Grant and donations

Grant and donation income is recognised as revenue when received.

Interest revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(i) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Notes to the Financial Statements

For the Year Ended 30 June 2013

1 Summary of Significant Accounting Policies continued

(i) Goods and services tax (GST) continued

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(j) Change in accounting policy

The Company changed its accounting policy relating to accrued salaries and wages.

This policy was applied retrospectively and a salaries and wages accrual of \$28,263 was raised for the 2012 financial year.

The aggregate effect of the change in accounting policy on the annual financial statements for the year ended 30 June 2013 is as follows:

Salaries and wages of \$70,330 was accrued as at year end and this contributed to a significant loss for the entity.

(k) Economic dependence

Pine Rivers Neighbourhood Association Inc is dependent on the Commonwealth and State Governments for the majority of its revenue used to operate the business. At the date of this report the directors have no reason to believe the Commonwealth and State Governments will not continue to support Pine Rivers Neighbourhood Association Inc.

2 Cash and Cash Equivalents

	2013	2012
Note	\$	\$
Cash at bank and in hand	956,270	973,159
Other cash and cash equivalents	(6,449)	2,818
	<u>949,821</u>	<u>975,977</u>

Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:

	2013	2012
Note	\$	\$
Cash and cash equivalents	949,821	975,977
Bank overdrafts	8 (47,578)	(44,854)
Balance as per statement of cash flows	<u>902,243</u>	<u>931,123</u>

Notes to the Financial Statements

For the Year Ended 30 June 2013

3 Trade and Other Receivables

	2013	2012
Note	\$	\$
CURRENT		
Trade receivables	15,517	1,000
Total current trade and other receivables	15,517	1,000

4 Other Financial Assets

	2013	2012
Note	\$	\$
CURRENT		
NILS loans receivable	47,769	49,551
Total current assets	47,769	49,551

5 Property, Plant and Equipment

Building		
At cost	64,000	64,000
Accumulated depreciation	(52,375)	(52,000)
Total buildings	11,625	12,000
Plant and equipment		
At cost	77,845	77,845
Accumulated depreciation	(71,498)	(67,870)
Total plant and equipment	6,347	9,975
Furniture, fixture and fittings		
At cost	2,970	2,970
Accumulated depreciation	(2,451)	(2,435)
Total furniture, fixture and fittings	519	535
Motor vehicles		
At cost	118,509	132,885
Accumulated depreciation	(51,267)	(71,988)
Total motor vehicles	67,242	60,897
Total plant and equipment	74,108	71,407
Total property, plant and equipment	85,733	83,407

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

Notes to the Financial Statements
For the Year Ended 30 June 2013

5 Property, Plant and Equipment continued

(a) Movements in Carrying Amounts continued

	Buildings \$	Plant and Equipment \$	Furniture, Fixtures and Fittings \$	Motor Vehicles \$	Total \$
Balance at 30 June 2013					
Balance at the beginning of year	12,000	9,975	535	60,897	83,407
Additions	-	-	-	37,880	37,880
Disposals - written down value	-	-	-	(14,423)	(14,423)
Depreciation expense	(375)	(3,628)	(16)	(17,112)	(21,131)
Balance at 30 June 2013	11,625	6,347	519	67,242	85,733

6 Trade and Other Payables

	2013 \$	2012 \$
	Note	
CURRENT		
Unsecured liabilities		
Trade payables	84,395	43,188
GST payable	74,592	51,403
Salary sacrifice payable	(15)	3,250
Other payables	12,700	10,927
	171,672	108,768

7 Other Liabilities

	2013 \$	2012 \$
CURRENT		
Funding received in advance	239,490	259,291
	239,490	259,291

8 Borrowings

	2013 \$	2012 \$
	Note	
CURRENT		
Unsecured liabilities:		
Bank overdraft (NILS)	47,578	44,854
Total borrowings	47,578	44,854

Pine Rivers Neighbourhood Association Inc

Notes to the Financial Statements
For the Year Ended 30 June 2013

9 Employee Benefits

	2013	2012
	\$	\$
CURRENT		
Long service leave	11,875	29,552
Personal leave	24,803	21,731
Annual leave	91,391	66,161
	<u>128,069</u>	<u>117,444</u>
	2013	2012
	\$	\$
NON-CURRENT		
Long service leave	25,389	17,646
	<u>25,389</u>	<u>17,646</u>

10 Revenue and Other Income

Revenue from continuing operations

	2013	2012
Note	\$	\$
Other revenue		
- other interest received	35,393	32,099
- rental income (community centres)	34,531	30,384
- operating grants	2,202,278	2,074,277
- donations	6,293	11,539
- member subscriptions	225	2,208
- provision of services	8,799	5,724
Total Revenue	<u>2,287,519</u>	<u>2,156,231</u>

	2013	2012
Note	\$	\$
Other Income		
Rental income (PRNC)	-	5,071
Community centre payments	123,204	81,061
Other income	35,356	25,783
	<u>158,560</u>	<u>111,915</u>

11 Contingent Liabilities and Contingent Assets

In the opinion of the Committee, the Company did not have any contingencies at 30 June 2013 (28 July 2011:None).

Notes to the Financial Statements

For the Year Ended 30 June 2013

12 Cash Flow Information

(a) Reconciliation of cash

	2013	2012
Note	\$	\$
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:		
Cash and cash equivalents	949,821	975,977
Bank overdrafts	<u>(47,578)</u>	<u>(44,854)</u>
	<u>902,243</u>	<u>931,123</u>

(b) Reconciliation of result for the year to cashflows from operating activities

Reconciliation of net income to net cash provided by operating activities:

	2013	2012
	\$	\$
Profit for the year	(103,553)	79,606
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit:		
- depreciation	21,131	25,335
Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries:		
- (increase)/decrease in trade and other receivables	(12,734)	(19,623)
- increase/(decrease) in trade and other payables	74,087	364,960
- increase/(decrease) in provisions	18,369	24,218
Cashflow from operations	<u>(2,700)</u>	<u>474,496</u>

13 Events after the end of the Reporting Period

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

14 Association Details

The registered office of and principal place of business of the association is:

Pine Rivers Neighbourhood Association Inc
865 Gympie Road
Lawnton QLD 4501

Pine Rivers Neighbourhood Association Inc

Statement by Members of Committee

The committee has determined that the association is not a reporting entity and that these general purpose financial statements are adequate to fulfill the requirements of the members.

In the opinion of the committee that financial report set out on pages 1 to 11 :

1. Presents a true and fair view of the financial position of Pine Rivers Neighbourhood Association Inc. as at 30 June 2013 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Pine Rivers Neighbourhood Association Inc. will be able to pay its debts as and when they fall due.

Dated *25 SEPTEMBER 2013*



(Committee Member)

The accompanying notes form part of these financial statements.

12

Independent Auditor's Report

To the members of Pine Rivers Neighbourhood Association Inc

Report on the Financial Report

We have audited the accompanying financial report of Pine Rivers Neighbourhood Association Inc, which comprises the statement of financial position as at 30 June 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and statement by members of the committee.

Management's Responsibility for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Associations Incorporations Act (QLD) 1981 (as amended by the Associations Incorporation and Other Legislation Amendment Act (QLD) 2007, and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects,, the financial position of Pine Rivers Neighbourhood Association Inc as at 30 June 2013, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and Associations Incorporations Act (QLD) 1981 (as amended by the Associations Incorporation and Other Legislation Amendment Act (QLD) 2007.


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Jason Croston
SRJ
Director

Date: 30 September 2013

Address: Unit 3, 27 South Pine Road, STRATHPINE QLD 4500

